


ADMINISTRATIVE USE ONLY

1 August 1974

MEMORANDUM FOR: Deputy Director of Security (PTOS)
SUBJECT : Agency Assistance to U.S. Federal,
State, and Local Government
Components

Attached hereto is a report utilizing the requested format, relative to security assistance rendered to other U. S. Governmental Agencies by the Physical Security Division.


Chief, Physical Security Division

STATINTL

Attachment

Directorate: DD/M&S

Component: Office of Security

Summary description of agreement, arrangement and/or practice of providing support or assistance:

Description of activity, including relevant dates:

On occasion the Office of Security provides support to other components of this Agency by conducting physical and procedural security surveys of other U.S. Governmental organizations.

Location of assistance:

Various locations in the Metropolitan Washington, D. C., area.

Organizations involved:

Various U.S. Governmental Agencies, including the following:

Export - Import Bank of the U. S.
National Archives
House Judiciary Committee
Department of Labor
Department of Treasury

Basis or reason for activity:

Such security surveys are conducted for the purpose of insuring that the organization concerned possesses the requisite safekeeping facilities for the storage of Agency classified material.

Financial costs. What arrangements, if any, are there for reimbursement of costs?

Use of Agency manpower.

Manpower:

Such surveys normally require the services of a GS-13 officer for a period of 3 - 5 days.

Agency employee (and telephone number) to consult for additional information:

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Ext. 7941